

ADDENDUM

Document 00910

ADDENDUM NO. 1

Date of Addendum: **November 26, 2019**

PROJECT NAME: City Hall Annex Garage Structural Repairs - Hurricane Harvey

PROJECT NO: D-HARVEY-9821-4-01-1E

BID DATE: Thursday, December 12, 2019

This is a change to the original Bid Date of Thursday, December 5, 2019

FROM: City of Houston, General Services Department
900 Bagby, 2nd Floor
Houston, Texas 77002
Attn: Rachelle Honoré, Project Manager

TO: Prospective Bidders

This Addendum form is a part of the bid and will be incorporated into the Contract Documents, as applicable. Insofar as the original Project Manual and Drawings are inconsistent, this Addendum governs.

CHANGE IN BID DATE

The Bid Date for this Project is changed from Thursday, December 5, 2019 to Thursday, December 12, 2019. Time of day and place for submittal of bids remains the same.

CHANGES WITHIN DOCUMENTATION

Replaced Document 00010 (Table of Contents) - see attached

Replaced Document 00210F (FEMA Supplementary Instructions to Bidders) - see attached

Replaced Document 00410F (Bid Form Part A) - see attached

Replaced Document 00800F (FEMA Supplementary Conditions) – see attached

Replaced Division 1 Document 01110 (Summary of Work) - see attached

Replaced Drawing Sheet S1.00: Plan – Concourse Level (P1) - see attached

ADDENDUM

CLARIFICATIONS

- Q1. What are the 3 dashed oblong shaped call-outs near the bottom of the Sheet S-1 between grid 7-8 and A-C. All others are marked with a tag, that we can follow up on the legend. But these three have no tags. Can you please ask the Structural Engineer to provide a tag or remove the call-outs?
- A1. They should be labeled as Task Item 3.4B

END OF ADDENDUM 1

(CRC)



Richard A. Vella
Assistant Director
Real Estate, Design & Construction
General Services Department

DATED: _____

12/02/2019

END OF DOCUMENT

Document 00010

TABLE OF CONTENTS

NOTE: Bold capitalized Specification Sections are included in <https://edocs.publicworks.houstontx.gov/engineering-and-construction/specifications.html>; and are incorporated in Project Manuals by reference as if copied verbatim. Documents listed "for filing" are to be provided by Bidder and are not included in this Project Manual unless indicated for example only. The Document numbers and titles hold places for actual documents to be submitted by Contractor during Bid, post-bid, or construction phase of the Project. Specification Sections marked with an asterisk (*) are amended by a supplemental specification, printed on blue paper and placed in front of the Specification it amends. Documents in the 200, 300 and 400 series of Division 00, except for Document 00410B – Bid Form, Part B, are not part of the Contract.

Doc.		
No.	Document Title	Doc. Date

INTRODUCTORY INFORMATION

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00105	Title/Certification Page	10-03-2019
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00450	Bidder's Statement of MWSBE Status	07-01-2013
00452	City of Houston Fair Campaign Ordinance	12-15-2016
00454	Affidavit of Non-interest	02-01-2004
00455	Affidavit of Ownership or Control	12-15-2016
00457	Conflict of Interest Questionnaire	02-28-2006
00460	Pay or Play Acknowledgement Form (POP-1)	07-03-2012

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00520F	FEMA Agreement	05-05-2017

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00600	List of Proposed Subcontractors and Suppliers, Parts A & B	07-01-2013
00601	Drug Policy Compliance Agreement	02-01-2004
00602	Contractor's Drug Free Workplace Policy (For filing)	
00603	Checklist for Drug Policy Submittal	05-15-2017
00604	History of OSHA Actions and List of On-the-job Injuries	02-01-2004
00605	List of Safety Impact Positions	02-01-2004
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00612	One-year Maintenance Bond	05-17-2005
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00805	Equal Employment Opportunity Program Requirements	03-01-2016
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01255	Change Order Procedures	08-01-2003
01292	Schedule of Values	08-01-2003
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00010-3
02-14-2018



Document 00210F

SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

The following Paragraphs modify Document 00200 - Instructions to Bidders. Where a portion of the Instructions to Bidders is modified or deleted by these Supplementary Instructions, the unaltered portions of the Instructions to Bidders remains in effect.

PARAGRAPH 2.0 – DEFINITIONS:

Add the following sub-Paragraphs to this Paragraph:

- O. *Office of Business Opportunity (OBO):* All references to Affirmative Action Contract Compliance Division (AACC) set forth in Document 00700 – General Conditions and in other documents of the Project Manual, shall refer to, and include, the Office of Business Opportunity.
- P. *Director:* Director, General Services Department, City of Houston.

PARAGRAPH 4.0 – BID DOCUMENTS

Add the following sub-Paragraphs to this Paragraph:

- A. Add the following Paragraph A.1:
 - 1. Request for bid documents should be sent to **Richard.Vella@houstontx.gov**; **cc:Rachelle.Honore@houstontx.gov**; and **Obioma.Nwakanma@houstontx.gov**. All Addenda will be posted on the General Services website for your review.
- D. Add the following Paragraph D.1:
 - 1. Copies of the City Standard Specifications and Details may be acquired at no cost on the City's website
<https://edocs.publicworks.houstontx.gov/engineering-and-construction/specifications.html>

<https://edocs.publicworks.houstontx.gov/engineering-and-construction/drawings/standard-details.html>

PARAGRAPH 5.0 – EXAMINATION OF DOCUMENTS, SITE, AND LOCAL CONDITIONS

Insert the following sub-Paragraph:

D. Add the following sub-Paragraph D.1:

1. Work will be performed in public right-of-way. The site may be examined at any time during daylight hours.

[If sub-Paragraph 5.0.D.1 indicates restricted access to the site, then use the following appropriate instructions for access.]

1. Area within contract limits is currently restricted. Access for examination is restricted to times, durations, routes and presence of City authorities, occurring at the conclusion of the Prebid Meeting or as otherwise directed by City Engineer. See Paragraph 15.0 below.

PARAGRAPH 8.0 – SUBSTITUTION OF PRODUCTS – **NOT APPLICABLE**

PARAGRAPH 9.0 – PREPARATION OF BIDS

Add the following sub-Paragraph I to this Paragraph:

- I. For math errors the City encounters in analyzing Bids, the following guidance will be used:

In the event of a conflict between:

The Bid Price is:

- | | |
|---|---|
| 1. Individual Unit Price and Extension of that Unit Price | Individual Unit Price times Estimated Quantity |
| 2. A Unit Price extension and total of Unit Price Extensions | Sum of all Individual Unit Price Extensions |
| 3. Individual Alternate and total of Alternates | Sum of all Individual Alternates |
| 4. Individual subtotals for Stipulated Price, Base Unit Prices, Extra Unit Prices, Contractor Bonus, Cash Allowances, and Alternates; and the Total Bid Price | Sum of Individual subtotals for Stipulated Price, Base Unit Prices, Extra Unit Prices, Contractor Bonus, Cash Allowances and Alternates |

PARAGRAPH 10.0 – BID SUBMISSION

Add the following sub-Paragraph A.1 to this Paragraph:

A. Add the following sub-Paragraph A.1:

1. City Secretary will receive Bids at 900 Bagby, Room P101, Houston, Texas until 10:30 a.m., local time on Thursday, December 12th, 2019.

PARAGRAPH 15.0 – PREBID MEETING

Add the following sub-Paragraph A.1 to this Paragraph:

A. Add the following sub-Paragraph A.1:

1. A Prebid Meeting will be held at 11:00 am on Tuesday, November 19th, at City Hall Annex, 900 Bagby Street - 2nd Floor, Conference Room No. 242.

END OF DOCUMENT

Document 00410AF_FEMA
BID FORM – PART A

To: **The Honorable Mayor and City Council of the City of Houston**
City Hall Annex
900 Bagby Street
Houston, Texas 77002

Project: City Hall Annex Garage Structural Repairs - Hurricane Harvey
Project No.: WBS No. D-HARVEY-9821-4-01-1E
Bidder: _____
(Print or type full name of business entity, such as corporation, LLC, etc.)

1.0 OFFER

- A. Total Bid Price:** Having examined the Project location and all matters referred to in Bid Documents for the Project, we, the undersigned, offer to enter into a Contract to perform the Work for the Total Bid Price shown on the signature page of this Document
- B. Security Deposit:** Included with the Bid is a Security Deposit in the amount of 10 percent of the Total Bid Price subject to terms described in Document 00200 – Instructions to Bidders.
- C. Period for Bid Acceptance:** This offer is open to acceptance and is irrevocable for 90 days from Bid Date. That period may be extended by mutual written agreement of the City and Bidder.
- D. Addenda:** All Addenda have been received. Modifications to Bid Documents have been considered and all related costs are included in the Total Bid Price.
- E. Bid Supplements:** The following documents are attached:
- ☒ Security Deposit *(as defined in Document 00200 – Instructions to Bidders)*
 - ☒ Document 00450 - Bidder's Statement of MWSBE Status
 - ☒ Document 00452 – Campaign Finance Ordinance
 - ☒ Document 00454 - Affidavit of Non-interest
 - ☒ Document 00455 – Affidavit of Ownership or Control
 - ☐ Document 00456 - Bidder's Certificate of Compliance with Buy American Program *(required for AIP funded project)*
 - ☒ Document 00457 – Conflicts of Interest Questionnaire (CIQ)
 - ☐ Document 00458 - Bidder's Certificate Regarding Foreign Trade Restriction *(required for AIP funded project)*
 - ☐ Document 00459 - Contractor's Statement Regarding Previous Contracts Subject to EEO *(required for AIP funded project)*
 - ☒ Document 00460 – Pay or Play Acknowledgement Form (POP 1-A)
 - ☐ Document 00470 – Bidder's MWSBE Participation Plan *(required unless no MWSBE participation goal is provided in Document 00800 (the "Goal"))*.
 - ☐ Document 00471 – Bidder's Record of Good Faith Efforts *(required if the goal in Bidder's Participation Plan–Document 00470 is lower than the Goal)*.

- ☐ Document 00472 – Bidder's Goal Deviation Request (*required if the goal in Bidder's Participation Plan–Document 00470 is lower than the Goal*).
 - ☒ Document 00800F – Exhibit A (Certification Regarding Debarment, Suspension And Other Responsibility Matters - Lower-Tier Covered Transactions)
 - ☒ Document 00800F – Exhibit B (Byrd Anti-Lobbying Certification)
 - ☒ Document 00800F – Exhibit C (Equal Opportunity Clause)
 - ☐ Others as listed: _____
-

2.0 CONTRACT TIME

- A.** If offer is accepted, Contractor shall achieve Date of Substantial Completion within **120** days after Date of Commencement of the Work, subject to adjustments of Contract Time as provided in the Contract.

Document 00800

SUPPLEMENTARY CONDITIONS

The following Paragraphs amend and supplement the November 28, 2017 edition of the General Conditions. Unaltered portions of General Conditions remain in effect.

ARTICLE 1 - GENERAL PROVISIONS:

1.1 *DEFINITIONS:* Insert the following Paragraphs 1.1.9.1, 1.1.23, and 1.1.25, and reorder the remaining definitions accordingly. Please insert the amended definition of "Specifications".

1.1.9.1 The firm of _____ has been employed by the City as Construction Manager for the Work.

1.1.23 *Good Faith Efforts.* Steps taken to achieve an MBE, WBE, SBE, or PDBE goal or other requirements which, by their scope, intensity, and usefulness, demonstrate the bidder's responsiveness to fulfill the business opportunity objective, as well as the Contractor's responsibility to put forth measures to meet or exceed the MBE, WBE, SBE, or PDBE goal (Contract Goal). These steps apply from before a contract's award, through its duration, and after its conclusion, in the event the Contractor has been unsuccessful in meeting the Contract Goal. These efforts are required whether a Goal Oriented Contract or a Regulated Contract, as defined in the Office of Business Opportunity's Policy & Procedures Manual, available at <http://www.houstontx.gov/obo>

1.1.25 *Incidental Work.* Work described as incidental shall be work defined in Document 01110 - Summary of Work, that do not have a direct pay item listed in the Document 00410B - Bid Form Part B, or less than 1% of the Contract Price and not capable of being measured. If Work is identified as Incidental Work and also covered by Bid Form Part B quantities, then the unit price item quantities in the Bid Form Part B shall govern.

1.1.45 *Specifications.* Divisions 01 through 16 of the documents that are incorporated into the Agreement, consisting of written General Requirements and requirements for Products, standards, and workmanship for the Work, and performance of related services. All specifications are amended to include, under the Measurement and Payment Section, the following sentence: "Work described as Incidental Work shall not be paid as a separate unit price item."

ARTICLE 3 - THE CONTRACTOR

3.5 *LABOR:* Delete the current Section 3.5.3 in Document 00700, and insert the following Section 3.5.3.

3.5.3 The Contractor shall make Good Faith Efforts to award subcontracts or supply agreements in at least the percentages set out in these Supplementary Conditions for Business Enterprise Policy. Contractor acknowledges that it has reviewed the

requirements for Good Faith Efforts on file with the City's Office of Business Opportunity and shall comply with them.

3.5.3.1 The Contractor shall make Good Faith Efforts to comply with the applicable ordinances, regulations, and laws regarding Minority Business Enterprises (MBE), Women Business Enterprises (WBE), Persons with Disabilities Business Enterprises (PDBE) and Small Business Enterprise (SBE) participation goals which are as follows:

3.5.3.1.1 the MBE goal is 0 percent,

3.5.3.1.2 the WBE goal is 0 percent, and

3.5.3.1.3 the PDBE goal is 0 percent.

3.5.3.1.4 The bidder may substitute SBE participation of no more than four percent of the MBE goal, the WBE goal, or portions of the MBE Goal and WBE Goal.

3.5.3.1.5 The bidder may not use Native-American-owned firms that are certified as MBEs to meet MBE contract goals. Native-Americans firms can only be used as SBEs in fulfillment of the above stated goals.

3.5.3.1.6 The bidder may not use MWSBE Suppliers to account for more than 50% of the MWSBE participation plan.

3.5.3.2 The MBE, WBE, PDBE, and SBE goals are specific to this Agreement. The Contractor shall make reasonable efforts to achieve these goals.

3.5.3.3 Failure by Contractor to comply with the goals for MBE, WBE, SBE, or PDBE is a material breach of the Agreement, which may result in termination of the Agreement, or such other remedy permitted as the City deems appropriate.

3.5.3.4 Contractor shall ensure that subcontracts with Business Enterprise firms contain the following terms:

3.5.3.4.1 (Business Enterprise) may not delegate or subcontract more than 50 percent of work under this subcontract to any other subcontractor without the express written consent of the City's OBO Director (the "Director").

3.5.3.4.2 (Business Enterprise) shall permit representatives of the City of Houston, at all reasonable times, to perform (1) audits of the books and records of the Subcontractors and Suppliers, and (2) inspections of all places where work is to be undertaken in connection with this subcontract. (Business Enterprise) shall keep the books and records available for this purpose for at least four years after the end of its performance under this subcontract. Nothing in this provision shall

- 3.5.3.4.3 affect the time for bringing a cause of action nor the applicable statute of limitations. Within five business days of execution of this subcontract, Contractor and (Business Enterprise) shall designate in writing to the Director an agent for receiving any notice required or permitted to be given pursuant to Chapter 15 of the Houston City Code of Ordinances, along with the street and mailing address and phone number of the agent.

ARTICLE 7 – CHANGES IN THE WORK

7.3 *ADJUSTMENTS IN CONTRACT PRICE: Delete Subsections 7.3.1.3, and 7.3.2.2.6, and insert the following Subsections 7.3.1.3, and 7.3.2.2.6.*

7.3.1.3 cost to be determined in a manner agreed upon by the Parties and a mutually acceptable fixed fee; or

7.3.2.2.6 allowances for overhead and profit, as jointly agreed to by both parties.

ARTICLE 8 - TIME

8.1 *PROGRESS AND COMPLETION: Add the following Paragraph 8.1.6.1.*

8.1.6.1 Contractor shall credit the City by Change Order for inspection services for overtime work or work performed on Sundays or Legal Holidays. The amount Contractor credits the City will be [\$50.00 per hour] [actual costs] per inspector for inspection services.

ARTICLE 9 - PAYMENTS AND COMPLETION

9.1 *UNIT PRICE WORK: Delete Section 9.1 in its entirety and insert the following Section 9.1.*

9.1 References to Unit Prices in individual Specification sections are not applicable to the Contract. Include payment for portions of the Work required by these sections in the Stipulated Price for the Contract.

9.4 *APPLICATIONS FOR PAYMENT, STIPULATED PRICE WORK: Insert the following Paragraph 9.4.3.*

9.4.3 The City of Houston's standard payment term is to pay 30 days after receipt of invoice or receipt of goods or services, whichever is later, according to the requirements of the

Texas Prompt Payment Act (Texas Government Code, Chapter 2251). However, the City will pay in less than 30 days in return for an early payment discount from Contractor as follows:

9.4.3.1 Payment Time - 10 Days: 2% Discount

9.4.3.2 Payment Time - 20 Days: 1% Discount

If the City fails to make a payment according to the early payment schedule above, but does make the payment within the time specified by the Prompt Payment Act, the City shall not receive the discount, but shall pay no other penalty. When the payment date falls on a Saturday, Sunday, or official holiday when City offices are closed and City business is not expected to be conducted, payment may be made on the following business day.

9.12 *LIQUIDATED DAMAGES: Insert the following Paragraph 9.12.1.1.*

9.12.1.1 The amount of liquidated damages payable by Contractor or Surety for each and every day of delay beyond Contract Time, are \$800.00 per day.

9.13 *CONTRACTOR BONUS:*

ARTICLE 11 - INSURANCE AND BONDS

ARTICLE 15 – FEMA SPECIFIC LANGUAGE

Insert the following Paragraphs and Exhibits in new Article 15, "FEMA Specific Language".

15.1 Contractor acknowledges that the Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to the City, Contractor, or any other party pertaining to any matter resulting from this Agreement.

15.2 This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The contractor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

15.3 Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to this Agreement.

15.4 Contractor shall not use the Department of Homeland Security (DHS) seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

15.6 The Contractor agrees to provide the Texas Department of Emergency Management, the City, the FEMA Administrator, the Comptroller General of the United

States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, or transcriptions.

15.6.1 Contractor shall permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

15.6.2 Contractor shall provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under this Agreement.

15.6.4 In compliance with the Disaster Recovery Act of 2018, the City and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

15.6.5 Contractor shall keep its books, documents, papers, and records available for this purpose for at least five years after this Agreement terminates or expires. This provision does not limit the applicable statute of limitations.

15.7 DEBARMENT AND SUSPENSION

15.7.1 This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

15.7.2 Contractor shall comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

15.7.3 This certification as set out in more detail in **Exhibit A** is a material representation of fact relied upon by the City. If it is later determined that Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City, the State of Texas (including any agency or division thereof), the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

15.7.4 Contractor shall comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

15.8 BYRD ANTI-LOBBYING AMENDMENT.

15.8.1 For any bid, offer, or agreement exceeding \$100,000, Contractor shall file with the City a Certification Regarding Lobbying substantially in the form set out in **Exhibit B**.

15.8.2 Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

15.9 CONTRACT WORK AND SAFETY STANDARDS.

15.9.1 Overtime requirements. No Contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

15.9.2 Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in Section 15.8.1, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and subcontractor shall be liable to the United States for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in Paragraph 15.8.1 of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in this section.

15.9.3 Withholding for unpaid wages and liquidated damages. FEMA shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or subcontractor under any such contract or any other Federal contract with the same prime Contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Contractor, such sums as may be determined to be necessary to satisfy any

liabilities of such Contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in this section.

15.9.4 Subcontracts. Contractor shall insert in any subcontracts the clauses set forth in paragraphs 15.8.1 through 15.8.4 of this section and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 15.8.1 through 15.8.4 of this section.

15.10 ENVIRONMENTAL COMPLIANCE.

15.10.1 Contractor shall comply with all applicable standards, ordered, or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251 et seq.).

15.10.2 Contractor shall report all violations to the City, Texas Division of Emergency Management, and FEMA, and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

15.10.3 Contractor shall include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

15.10.4 Contractor shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. §6201 et seq.).

15.11 USE OF PRODUCTS.

15.11.1 In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired (i) Competitively within a timeframe providing for compliance with the contract performance schedule; (ii) meeting contract performance requirements; or (iii) at a reasonable price.

15.11.1.2 Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cog-program>.

15.11.1.3 Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

15.12 EQUAL EMPLOYMENT OPPORTUNITY

15.12.1 Contractor shall comply with the applicable Equal Opportunity Clause required by the United States of America, including but not limited to the provisions of 41 CFR § 60-1.4(b). These provisions are inclusive of any amendments which may be made to such regulations. Further, Contractor shall include the summary of the provisions of 41 CFR § 60-1.4(b), as may be amended, in subcontracts it enters into under this Agreement. This summary is set forth in **Exhibit C**.

15.13 This Agreement shall expire on the earlier of: (i) when all funds allocated to the Purchase Order are exhausted, or (ii) when terminated by the Director or Chief Procurement Officer in accordance with the provision below.

15.14 If Contractor defaults under this Agreement, the Director may either terminate this Agreement, withhold or suspend payment of all or any part of a request for payment, or allow Contractor to cure the default as provided below. The City's right to terminate this Agreement and to withhold or suspend payment for Contractor's default are cumulative of all rights and remedies which exist now or in the future. Default by Contractor occurs if:

15.14.1 Contractor fails to perform any of its material duties under this Agreement;

15.14.2 Contractor becomes insolvent;

15.14.3 all or a substantial part of Contractor's assets are assigned for the benefit of its creditors; or

15.14.4 a receiver or trustee is appointed for Contractor.

15.15 If a default occurs, the Director may, but is not obligated to, deliver a written notice to Contractor describing the default and the termination date. The Director, at his sole option, may extend the termination date to a later date. If the Director allows Contractor to cure the default and Contractor does so to the Director's satisfaction before the termination date, then the termination is ineffective. If Contractor does not cure the default before the termination date, then the Director may terminate this Agreement on the termination date and pay Contractor for all Services performed, if any, through such date.

15.16 COPELAND "ANTI-KICKBACK" ACT.

15.16.1 Contractor. Contractor shall comply with 18 U.S.C. §874, 40 U.S.C. §3145 and the requirements of 29 C.F.R. part 3 as may be applicable, which are incorporated by reference in this Agreement.

15.16.2 Subcontracts. Contractor or subcontract shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions required, and also a clause requiring the subcontractors to include these clauses in any

lower tier subcontracts. The Contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

15.16.3 Breach. A breach of the contract clauses above may be grounds for termination of this Agreement, and for debarment as a contractor and subcontractor as provided in 29 U.S.C. § 5.12.

15.17 RIGHTS TO INVENTIONS

15.17.1 Contractor shall comply with 37 C.F.R. part 401 and the requirements of 37 C.F.R. part 401.414 as may be applicable.

15.18 MWBE COMPLIANCE

15.18.1 Contractor shall adhere to and comply with 2 CFR 200.321 if subcontracts are to be let under this agreement. The Contractor, if subcontracts are to be let, is required to take the following affirmative steps to ensure that, whenever possible, subcontracts are awarded to small business firms, minority business firms, women's business enterprises, and labor surplus area firms pursuant to 2 CFR Section 200.321. Affirmative steps must include: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; Contractor should clearly document the communication and outreach to the certified business. Documentation may include mail logs, phone logs, or similar records documenting the use of the above identified sources of information about MWSBE firms, the efforts to contact them, and other efforts to meet the above requirements.

Note that the affirmative steps must be taken whether or not City has instituted an MWBE goal or whether or not Contractor has satisfied the MWBE goal set by the City before Contract execution.

ARTICLE 15

EXHIBIT A

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS - LOWER-TIER COVERED TRANSACTIONS

This Addendum is a covered transaction for purposes of the debarment and suspension regulations implementing Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at 2 C.F.R. Part 3000 (Non-procurement Debarment and Suspension). As such, Vendor is required to confirm that none of the Vendor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the Vendor (referred to herein as the "prospective lower tier participant") is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION—LOWER TIER COVERED TRANSACTIONS

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Contractor Company Name

Name and Title

Signature

Date

**ARTICLE 15
EXHIBIT B
Byrd Anti-Lobbying Certification**

The undersigned Contractor certifies, to the best of his or her knowledge, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any City agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 31 USC § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 USC § 3801 *et seq.*, apply to this certification and disclosure, if any.

Contractor Name:	
President:	
Name of Authorized Official:	
Signature:	
Date:	

ARTICLE 15

EXHIBIT C

Equal Opportunity Clause

The applicant hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with

the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

Section 01110

SUMMARY OF WORK

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Summary of the Work including work by the City, City-furnished Products, work sequence, future work, Contractor use of Premises, special conditions for substantial completion and City occupancy.

1.02 WORK COVERED BY CONTRACT DOCUMENTS

- A. Work of the Contract is for construction of "City Hall Annex Bid Package 1: Parking Garage Restoration & Repairs" scope of work consists of limited/selective demolition and repair/restoration of the parking level P1 slab of the city hall annex parking garage. Work will take on the p2 level with some limited work required on the P1 level.

Project includes:

Construction phasing, selective demolition & preparation of existing concrete surfaces for repair purposes, installation and preparation of steel reinforcing, specialty concrete installation, forming, shoring, construction barricades and protection, dust control, intermediate and final site cleaning, facilitation of continuous operation of work area by users, coordination of materials testing laboratory, and purchase of permits and inspections required by local permitting jurisdiction (City of Houston).

1.03 CASH ALLOWANCES: N/A

1.04 ALTERNATES: NOT USED

1.05 CITY-FURNISHED PRODUCTS

- A. Items Furnished by the City for Installation and final connection by Contractor:
Water meter.

B. Contractor's Responsibilities:

1. Arrange and pay for Product delivery to the site.
2. Receive and unload Products at the site; jointly with the City, inspect for completeness or damage.
3. Handle, store, Install, and finish Products.
4. Repair or replace damaged items.

1.06 WORK SEQUENCE

- A. Construct the Work in Phases during the construction period, coordinate construction schedule and operations with the City:

1. Phase 1: [_____].

City Hall Annex Garage Structural Repairs – Hurricane Harvey
WBS No. D-HARVEY-9821-4-01-1E

SUMMARY OF WORK

- 2. Phase 2: [_____].
 - 3. Phase 3: [_____].
 - B. For projects with no Phases, do not disturb more than 50% of total project linear feet of disturbed right-of-way and easement until site restored in accordance with Section 01740 – Site Restoration.
 - C. Coordination of the Work: Refer to Section 01312 - Coordination and Meetings.
- 1.07 CONTRACTOR USE OF PREMISES
- A. Comply with procedures for access to the site and Contractor's use of rights-of-way as specified in Section 01145 - Use of Premises.
 - B. Construction Operations: Limited to the City's rights-of-way provided by the City and areas shown or described in the Contract documents.
 - C. Utility Outages and Shutdown: Provide a minimum of 48 hours notice to the City and private utility companies (when applicable), excluding weekends and holidays, in advance of required utility shutdown. Coordinate all work as required.
- 1.08 STREET CUT ORDINANCE
- A. Excavations on or under pavement in the City's right-of-way must have a permit. Comply with City of Houston, Texas Ordinance No. 2000-1115, an ordinance amending Chapter 40 of the Code of Ordinances, Houston, Texas, relating to excavating in the Public right-of-way.
 - B. Comply with the latest edition of street cut New Pavement Repair and Pavement Replacement details.
 - C. Quantities are included for street cut pavement repair and replacement in applicable Specification sections for Unit Price contracts.
 - D. Include payment for street cut pavement repair and replacement in lump sum bid for Stipulated Price contracts.
- 1.09 WARRANTY
- A. Comply with warranty requirements in accordance with Document 00700 - General Conditions.
- 1.10 ADDITIONAL CONDITIONS FOR SUBSTANTIAL COMPLETION
- A. In addition to requirements outlined in Document 00700 – General Conditions, for Contractor to be substantially complete with the Work and call for inspection by Project Manager to confirm, the following conditions must be met or completed:
 - 1. All testing shall be completed and accepted by Project Manager.
 - 2. Draft O&M manuals shall be delivered to Project Manager.

01110-2
06-27-2005

3. Training shall be conducted, utilizing draft O&M manuals
 4. Contractor shall contact Construction Project Manager to complete Texas Department of Licensing and Regulation Post Construction Inspection for Texas Accessibility Standards
 5. Contractor shall contact Construction Project Manager to complete Texas Department of Licensing and Regulation Post Construction Inspection for Texas Accessibility Standards.
 6. Describe other conditions that must be met or completed by Date of Substantial Completion.
- B. No additional condition to those described in Paragraph 1.10 may be included in Contractor's punch list.

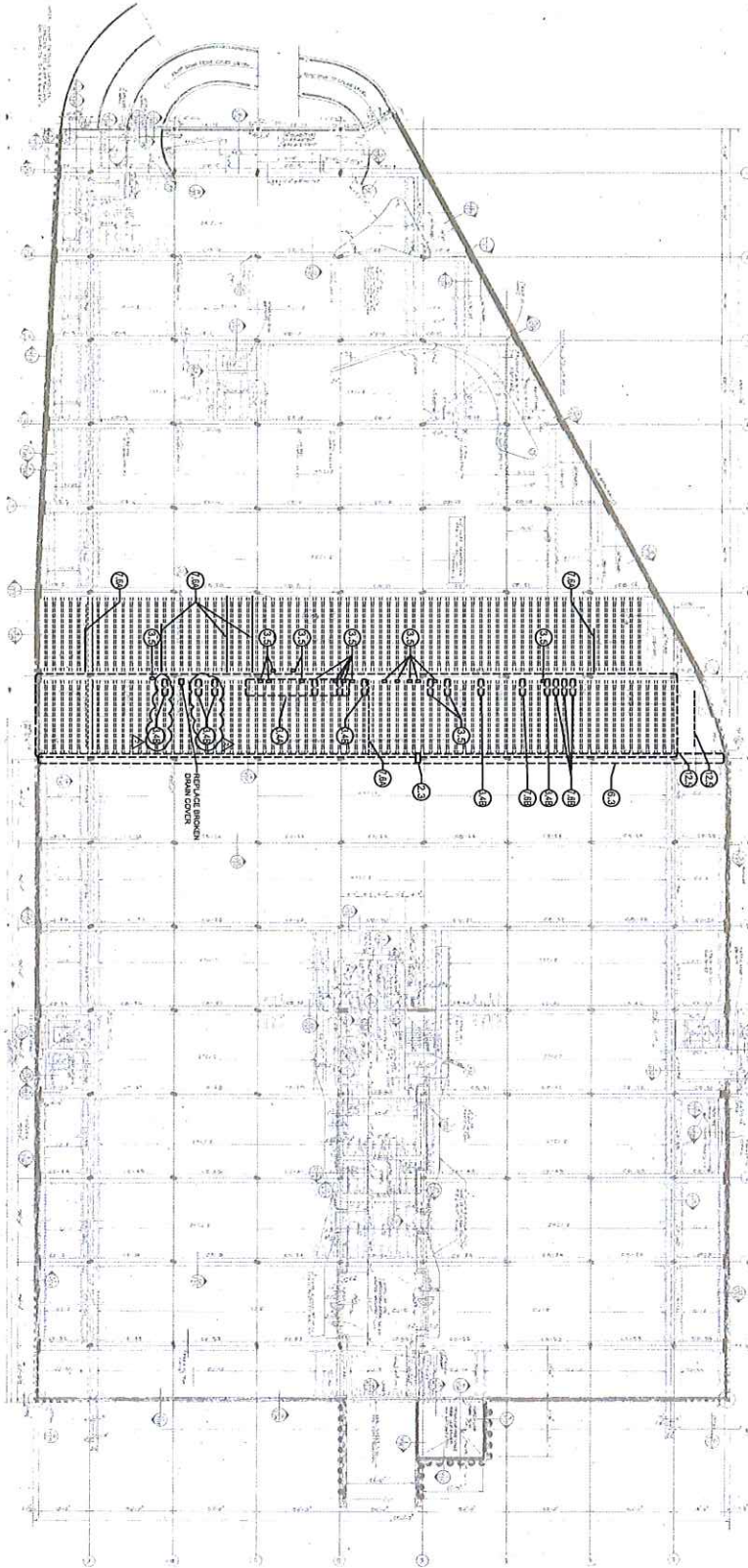
PART 2 PRODUCTS - Not Used

PART 3 EXECUTION - Not Used

END OF SECTION

Appendix 1

N
1
PLAN - LEVEL P1 - CONCOURSE LEVEL



713.020.7350

Walter P. Moore and Associates, Inc.
13021 McGowen, Suite 1200
Houston, Texas 77033



CITY HALL ANNEX
PARKING GARAGE
FLOOD DAMAGE
REPAIRS

CITY OF HOUSTON

No.	Date	Description
1	10/08	Issued for Construction
1	11/27/19	Rev. 1

Project Number: 000-2711-00
Contract No.: 000-2711-00
Contract Description: 000-2711-00
Contract Title: 000-2711-00
Contract Date: 000-2711-00
Contract Location: 000-2711-00
Contract Status: 000-2711-00
Contract Owner: 000-2711-00
Contract Designer: 000-2711-00
Contract Engineer: 000-2711-00
Contract Architect: 000-2711-00
Contract Contractor: 000-2711-00
Contract Subcontractor: 000-2711-00
Contract Supplier: 000-2711-00
Contract Manufacturer: 000-2711-00
Contract Installer: 000-2711-00
Contract Maintainer: 000-2711-00
Contract Operator: 000-2711-00
Contract User: 000-2711-00
Contract End User: 000-2711-00
Contract End User Organization: 000-2711-00
Contract End User Address: 000-2711-00
Contract End User City: 000-2711-00
Contract End User State: 000-2711-00
Contract End User Zip: 000-2711-00
Contract End User Country: 000-2711-00
Contract End User Phone: 000-2711-00
Contract End User Email: 000-2711-00
Contract End User Website: 000-2711-00
Contract End User Social Media: 000-2711-00
Contract End User Other: 000-2711-00



PLAN - CONCOURSE
LEVEL (P1)

S1.0